



BeecherHill



Ohio State Bar Foundation

Position Profile

Fellows Relationship Manager

Prepared:

January 2019



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About Ohio State Bar Foundation

The Ohio State Bar Foundation (OSBF) is a 501(c)3 public charity and a membership organization of more than 1000 attorneys and judges dedicated to the pursuit of justice and the public understanding of the rule of law as the philanthropic arm of the Ohio State Bar Association (OSBA).

The Foundation is the recognized forum for civic-minded lawyers in Ohio. The Foundation awards grants, provides service opportunities to lawyers and recognizes excellence in the legal profession. Since 1973, the OSBF Fellows program has honored distinguished attorneys who are civic-minded. Fellows are engaged in the Foundation through service opportunities during a calendar year. Fellows are chosen because of their accomplished records as attorneys. They generously give their time, talent and treasure to advance the law and build a better justice system.

In addition to the Fellows program, the foundation has been an active grant maker in support of its mission. Overtime, dividends from two organizations related to the OSBA provided the majority of the corpus for the Foundation. With positive investment growth and continued development activity, the corpus has now grown to the largest bar foundation in the nation with over \$41 million in assets.

As a result of this collaborative work, over the last 25 years the OSBF has granted over \$12 million in support of this mission across the State of Ohio. Of particular note is the foundation's grants totaling over \$4 million to the Law and Leadership Institute since 2009 in support of broadening future diversity of the bar.

In all of its initiatives, the Foundation strives to be a catalyst, convener and collaborator to perpetuate and fulfill the Foundation's mission.

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Introduction of the Opportunity

The OSBF seeks a relationship manager to be responsible for the organization and coordination of the OSBF Fellows program including the attraction, retention, orientation, relationship, and on-going contributions of Fellows. The Manager will create a strategy to cultivate and maximize the Fellows' involvement through local service, group engagements and meetings.

Reporting Relationships

The Fellows Relationship Manager will report to the Executive Director of the Foundation.

Key Priorities and Responsibilities

FELLOWS ENGAGEMENT

- Responsible for the identification and approval of new Fellows. Identifies nominees via multiple relationship avenues including: current and past Fellows, Board members of both the OSB Foundation and the OSB Association and relationships with various Committee members. Manages the application process including background documentation and recommendations to be submitted for approval. Responds to questions from prospective Fellows.
- Notifies new Fellows of their selection to the class. Coordinates with others at the Foundation to organize the networking and induction ceremony at the Ohio State Supreme Court. Conducts orientation to introduce Fellows to the OSBF culture including expectations, participation opportunities and financial commitments.
- Coordinates with Foundation communications to announce and promote the new Fellows class. Act as the day-to-day contact for Fellows to respond to questions or requests. Identify opportunities for Fellows to use their expertise and contribute their time, knowledge and guidance to further the mission and visibility of the Foundation.
- Responsible for the on-going relationship management and rapport with current and past Fellows. Maintain on-going contact to identify contribution opportunities for Fellows both professionally and financially via phone calls, emails and letters to promote the Fellows program and experience.
- Identify and organize networking opportunities for current Fellows to increase the visibility of OSB Foundation and the Fellows program.

INTERNAL COLLABORATION

- Coordinate with other Foundation staff to identify stewardship opportunities for Fellows to promote and advance the mission of the Foundation and increase the visibility of both the Foundation and the Fellows program.
- Coordinate with other staff members to support the work and overall mission of OSBF with projects, events and other activities including the annual meeting and awards dinner. Contribute to the organization of the venue, dinner, program and equipment needs as needed.
- Contribute to the promotion and coordination of the four major awards nominations and OSBA district awards to maximize exposure and effectiveness within the legal community and general public.



Introduction of the Opportunity

Preferred Qualifications and Desired Attributes

The ideal candidate will have passion for the mission of the organization and demonstrate a sophisticated and innovative approach to strengthening the Fellows. This manager will demonstrate confidence, emotional maturity, a collaborative spirit and a level of professionalism that inspires, motivates and attracts a new generation of attorneys and encourages engagement of existing Fellows, Life Fellows and Distinguished Life Fellows.

PREFERRED QUALIFICATIONS

- Bachelor's degree or equivalent work experience
- Three or more years of relationship management experience in a nonprofit organization
- Excellent communicator with the highest ethical standards, optimistic and resilient
- Strong interpersonal skills that have resulted in building and maintaining relationships and effective partnerships
- General knowledge of event organization
- Experience working with a professional association or the legal community preferred
- Entrepreneurial spirit exhibited by self-starter initiative, complemented by an exceptional orientation to detail

DESIRED ATTRIBUTES

The following list characterizes the desired relationship manager OSBF is seeking:

- Relationship builder
- Collaborator
- Authentic
- Listener
- Convener
- Visionary
- Strategic
- Communicator
- Trust builder
- Thought leader
- Humble
- Connector
- Influencer
- Innovation
- Relatable
- Professional
- Accurate
- Engaging
- Respected
- Consensus builder
- Passion for the mission
- Credible
- Agile
- Proactive
- Servant leader
- Likable

Ohio State Bar Foundation Leadership



Lori L. Keating
Executive Director

Lori L. Keating joined the Foundation as Executive Director in April of 2017. Previously, as Secretary of the Supreme Court of Ohio Commission on Professionalism, Keating led the Lawyer to Lawyer Mentoring Program, matching more than 6,000 new lawyers to mentors throughout the state. As a faculty member of the Ohio Judicial College, she taught courses to judges and magistrates.

Prior to her role with the Court, Keating served as a magistrate and staff attorney for the Butler County Court of Common Pleas, General Division, and as a staff attorney for the Twelfth District Court of Appeals for the State of Ohio. Keating has served, by Presidential appointment, on the American Bar Association's Standing Committee on Professionalism. She has also chaired the National Legal Mentoring Consortium.

Keating is a long-time member of the Ohio State Bar Association, serving in its Women in the Profession Section. She serves on the board of the Women Lawyers of Franklin County. Keating will report to the Board of Trustees for the Foundation and manage the day-to-day operations including: leading the strategic plan, developing and managing policies to advance the mission and serving as a key leadership representative of the OSBF in the legal community.

Keating is a graduate of the University of Notre Dame and received her Juris Doctor from Washington and Lee University School of Law. She is a member of Phi Beta Kappa.

Columbus: Find it Here



Columbus, one of the fastest growing cities in the country, offers the amenities of a big city with the accessibility, charm and community of a small town. As the 15th largest city in the country, right behind San Francisco, Columbus boasts renowned culinary, fashion, music and entertainment scenes, exciting collegiate and professional sports and a vibrant, entrepreneurial spirit. With a burgeoning downtown and a diverse array of welcoming neighborhoods, it's a great place to live, work, play and raise a family.

Dynamic Communities

The region offers a wide variety of housing options, from charming historic neighborhoods and downtown lofts to new suburban developments and multi-acre living just beyond the city limits. Nearly 70% of Columbus residents earning the median income can afford home ownership – an incredible number compared to Chicago's 47% or New York's 5.7%.

Diverse, Strong Economy

Columbus ranks seventh in economic strength among the 102 largest metropolitan cities in the country. Columbus benefits from a dynamic yet stable economy, with a collaborative business environment earning it recognition as one of the top metros for job creation. As an emerging tech city, its research and technology institutions attract the brightest minds from around the world.

Arts and Culture

Fueled by a workforce more educated than the national average, Columbus has an energy that radiates throughout thriving industries, communities and educational institutions. Art lovers will savor the collections at the Columbus Museum of Art and revel in Gallery Hop, a monthly celebration of culture in the Short North Arts District.

Education

The Columbus region's K-12 education options include U.S. News & World Report top-ranked high schools as well as U.S. Department of Education Blue Ribbon schools. The region has excellent public schools, 140 private institutions and 54 higher education campuses, with nearly 150,000 college students.

Highlights

- A Top 50 Cities in America city (Bloomberg Businessweek)
- One of the Top 7 Intelligent Communities in the World (Intelligent Communities Foundation)
- Cost of living is 11% lower than the national average
- Ranked #7 Best City for Young Professionals (Forbes.com)
- Ranked first in the nation for public library system, museum of art, zoo and aquarium and COSI science center
- Second shortest average commute of any metropolitan area with over 500,000 people
- Number two best city in the nation for African American families
- Top 10 best city for female entrepreneurs
- 87 miles of bike lanes, paths and trails

Learn more about Columbus at www.experiencecolumbus.com

Process of Candidacy



OHIO STATE BAR FOUNDATION

The Foundation is an Equal Opportunity Employer and encourages a diverse environment. The OSBF does not discriminate on the basis of race, religion, color, gender, genetic information, age, national origin, sexual orientation, veteran status or physical or mental disability.

BeecherHill

Process of Candidacy

BeecherHill is pleased to partner with the Ohio State Bar Foundation on this critical search. Please submit nominations, referrals and resumes with preferred contact information to our Firm:

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